

POLICY & RESOURCES COMMITTEE

Wednesday 6th November 2024

7:00 p.m.

- *Cllr A. Watts – Chairman
- *Cllr J Parsons – Deputy Chairman
- *Cllr J. Lea
- Cllr E.A. Webster
- *Cllr S. Yerrell
- *Cllr M. Markham
- *Cllr H. Kane
- *Cllr A. Crowley
- *Cllr S. Heather
- *Cllr B. Tomlinson
- *Cllr S Kane

* Denotes Members present.

In attendance: Town Clerk and RFO

291/24 **Recording of Meetings:** The notice was duly read to the meeting.

292/24 **Apologies for Absence:** Apologies for Absence were received from Cllr L Webster

293/24 **Disclosures of Interest:**

Member	Item	Interest	Reason	Action
Cllr A Watts Cllr S Yerrell	Abbey Filling Station	Non- Pecuniary	Customer	Remained

294/24 **Public Questions:** There were no public questions.

295/24 **GDPR:** There was no update at this meeting.

296/24 **ECC Update:** Cllr S Kane gave a verbal update.

297/24 **Accounts Paid:** The report was duly noted, and it was

RESOLVED – THAT the accounts paid, and reimbursements made on the authority of two members dated 09/10/24 and 23/10/24 be confirmed and approved.

298/24 **Status List:** The report was duly noted.

299/24 **Budget Monitoring Report:** The report was duly noted.

- 300/24 **Direct Debits, Standing Orders and Transfers dated 01/09/24 and 30/09/24:** The report was duly noted.
- 301/24 **Imprest Account Payments dated 01/09/24 and 30/09/24:** The report was duly noted.
- 302/24 **Current Bank Reconciliation Statements dated 30/09/24:** The report was duly noted.
- 303/24 **CCLA Report:** The report was duly noted.
- 304/24 **Sexual Harassment Policy:** The policy was reviewed, and it was

RESOLVED-THAT the policy was adopted and updated changes and version 2 would be resubmitted if necessary and reviewed every year.
- 305/24 **Town Hall Boilers:** The report was reviewed, and it was

RESOLVED – THAT Option A was agreed to purchase 3 new boilers for the Town Hall.
- 306/24 **Padel Courts:** The proposed plan was reviewed, and it was

RESOLVED – THAT Councillors had no concerns about the plan of works in regards to the court having a cover to enable them to be used in all-weather but this would need formal approval of planning permission to be submitted to EFDC.
- 307/24 **Mayor and Hospitality Allowance:** The allowance was reviewed and it was

RESOLVED -THAT this would remain at £3K and the hospitality allowance would be £3K for the 2024/2025 financial year.
- 308/24 **Items to be added to the next agenda for discussion:** There were no items to be added.
- 309/24 **Exclusion of Press and Public:** It was moved by the chairman and

RESOLVED – THAT due to the confidential nature of the following items to be discussed, the press and public will be temporarily excluded from the meeting.
- 310/24 **Budget Monitoring Detailed Accounts:** The report was duly noted.
- 311/24 **Grant Applications:** The application was reviewed and it was

RESOLVED – THAT no grant was awarded.

312/24

Establishment Review Committee: It was noted that the pay adjustments have been agreed at Establishment Review.

Cllr A Watts
Chairman