

POLICY & RESOURCES COMMITTEE

Thursday 14th December 2023

7:00 p.m.

*Cllr A. Watts – Chairman
Cllr J Parsons – Deputy Chairman
*Cllr J. Lea
*Cllr J. Lucas
Cllr E.A. Webster
*Cllr S. Yerrell
*Cllr M. Markham
Cllr H. Kane
*Cllr A. Crowley
*Cllr S. Heather
*Cllr B. Tomlinson

* Denotes Members present.

In attendance: Town Clerk and RFO

381/23 **Recording of Meetings:** The notice was duly read to the meeting.

382/23 **Apologies for Absence:** Apologies for Absence were received from Cllrs H Kane, EA Webster, J Parsons and S Kane.

383/23 **Disclosures of Interest:** There were the following disclosures of interest

Member	Item	Interest	Reason	Action
Cllr A Watts	Abbey Filling Station	Non-Pecuniary	Customer	Remained
Cllr A Crowley	Abbey Filling Station	Non-Pecuniary	Customer	Remained
Cllr J Lucas	Direct Boot	Non-Pecuniary	Customer	Remained
Cllr J Lucas	Jewson	Non-Pecuniary	Customer	Remained
Cllr A Crowley	L&J Hall	Non-Pecuniary	Customer	Remained

384/23 **Public Questions:** There were no public questions.

385/23 **GDPR:** There was no update at this meeting.

386/23 **EFDC/ECC Update:** There was no update at this meeting.

387/23 **Accounts Paid:** The report was duly noted, and it was

RESOLVED – THAT the accounts paid, and reimbursements made on

the authority of two members dated 08/11/23, 22/11/23 and 06/12/23 be confirmed and approved.

- 388/23 **Status List:** The report was duly noted, and it was

RESOLVED – THAT the Town Clerk would investigate options for temporary kiosk or container for Town Mead and revert back with options at the next meeting of this committee.
- 389/23 **Budget Monitoring Report:** The report was duly noted. and it was

RESOLVED – THAT the RFO will revert to members confirming why there is a difference in final figures.
- 390/23 **Direct Debits, Standing Orders and Transfers dated 01/10/23-31/10/23:**
The report was duly noted.
- 391/23 **Imprest Account Payments dated 01/10/23-31/10/23:** The report was duly noted.
- 392/23 **Current Bank Reconciliation Statements dated 31/10/23 and 30/11/23:**
The report was duly noted.
- 393/23 **Fees and charges:** The report was duly noted, and it was

RESOLVED – THAT the updated fees would be adopted as set out for the 24-25 financial year.
- 394/23 **External Audit:** The report was duly noted.
- 395/23 **Internal Audit:** The report was duly noted, and it was

RESOLVED – THAT recommendations would be put into action.
- 396/23 **CCLA Report:** The report was duly noted, and it was

RESOLVED – THAT Cllr H Kane and RFO J Law would authorise the new signatories for the CLLA.
- 397/23 **Memorial Safety Policy:** The report was duly noted, and it was

RESOLVED – THAT this item would be brought back to Full Council on 20.12.203 for final review.
- 398/23 **Larsens Charity Accounts:** The report was duly noted, and it was

RESOLVED – THAT the RFO would revise the figures for sign off at the January meeting of this committee.
- 399/23 **Treasury Management:** The report was duly noted, and it was

RESOLVED – THAT the updated policy would be adopted and published.

- 400/23 **LTA Decision:** The report was duly noted, and it was

RESOLVED – THAT option 3 was agreed upon.
- 401/23 **Items to be added to the next agenda for discussion:** There were no items
put forward for the next meeting.
- 402/23 **Exclusion of Press and Public:** It was moved by the chairman and

RESOLVED – THAT due to the confidential nature of the following items to
be discussed, the press and public will be temporarily excluded from the
meeting.
- 403/23 **Budget Monitoring Detail Accounts:** The report was duly noted.
- 404/23 **Sundry Debtor Report:** The report was duly noted.
- 405/23 **Grant Applications:** The report was duly noted, and it was

RESOLVED – THAT £1,000 would be given to the YES Partnership (Proposed
by Cllr A Watts, Seconded by Cllr S Yerrell and agreed unanimously)

Cllr A Watts