



# WALTHAM ABBEY TOWN COUNCIL



TOWN HALL, HIGHBRIDGE STREET, WALTHAM ABBEY, ESSEX EN9 1DE

N Page  
Town Clerk

E-MAIL: [townclerk@walthamabbey-tc.gov.uk](mailto:townclerk@walthamabbey-tc.gov.uk)  
TEL: 01992 714949

OUR REF: NP/JE

Dear Member,

You are hereby summoned to a meeting of the  
**Town Promotions/Festivals Subcommittee**, which will be held on  
**Wednesday 1<sup>st</sup> November** at **4.00 p.m.** at the Town Hall.

Yours sincerely,

..... Town Clerk

## **AGENDA**

1. **Recording of Meetings:** To note that this meeting may be recorded or filmed and will be capable of repeated viewing or another use by such third parties. It is possible that any such recording may capture images and this may result in the possibility that images will become part of the broadcast. This may infringe human and data protection rights. To avoid this please move to the rear of the room. Anyone present intending to record the meeting, or any part thereof, must declare their intention to the Chairman and Officers before the meeting commences.
2. **Apologies for Absence:** To receive apologies for absence.
3. **Disclosure of Interest:** Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s.30 (3) of the Localism Act, Members must declare any Disclosable Pecuniary Interests which they may have in any of the items under consideration at this meeting.
4. **Public Questions:** Members of the Public are invited to submit questions to the Town Clerk for consideration at meetings, these must be received no later than 3pm on the day prior to the meeting. Please send your questions to [townclerk@walthamabbey-tc.gov.uk](mailto:townclerk@walthamabbey-tc.gov.uk).



5. **Cavalcade:** To consider arrangements for the Cavalcade of Light 2023.
6. **Christmas Markets:** To discuss the event taking place in December 2023.
7. **Mobile Stage:** To discuss works on the mobile stage.
8. **Promotions:** To consider methods of promotions for events.
9. **Items to be added to the next agenda for discussion:** Items to be submitted for the next meeting on 10<sup>th</sup> January 2024.

TO: Cllr S Yerrell (Chairman)

Cllr J Lucas

Cllr M Markham

Cllr J Lea

Cllr B Tomlinson

K Costello

D Bennett

S Colley

V Wood

P Gurnett

All other Members for information.

25<sup>th</sup> October 2023