

**MINUTES OF A MEETING OF WALTHAM ABBEY TOWN COUNCIL**  
**HELD ON WEDNESDAY 18<sup>th</sup> OCTOBER 2023**

\*Cllr S Yerrell – Chairman  
\*Cllr M Markham – Deputy Chairman  
\*Cllr H Kane  
\*Cllr A Crowley  
\*Cllr S J Heather  
\*Cllr J Lucas  
\*Cllr J Parsons  
\*Cllr E.A. Webster  
\*Cllr B Tomlinson  
\*Cllr J Lea  
\*Cllr A Watts

\* Denotes Members present.

In attendance: With the Town Clerk. The Reverend Peter Smith welcomed the meeting with Prayers for people of the holy land and a minutes silence.

- 288/23 **Recording of Meetings:** The notice was duly read to the meeting.
- 289/23 **Apologies for Absence:** No apologies received.
- 290/23 **Disclosures of Interest:** There were no disclosures of interest.
- 291/23 **Minutes:** RESOLVED – THAT The minutes of the Full Council Meeting held on 26<sup>th</sup> July 2023 and Council Accounts Meeting held on 26<sup>th</sup> July 2023, copies of which had been previously circulated to all Members, be taken as read, approved as a correct record and signed by the Mayor.
- 292/23 **Questions:** There were no member questions.
- 293/23 **Public Questions:** There were no public questions.
- 294/23 **Minutes and Reports:** It was moved by the Chairman en mass and

RESOLVED-that the Minutes, Resolutions, Recommendations and Observations therein below, be approved and adopted.

Planning and Licensing Subcommittee	17 <sup>th</sup> July 2023
Planning and Licensing Subcommittee	31 <sup>st</sup> July 2023
Planning and Licensing Subcommittee	14 <sup>th</sup> August 2023
Planning and Licensing Subcommittee	30 <sup>th</sup> August 2023
Town Promotions/Festivals	6 <sup>th</sup> September 2023
Policy and Resources	6 <sup>th</sup> September 2023
Planning and Licensing Subcommittee	18 <sup>th</sup> September 2023
Planning and Licensing Subcommittee	25 <sup>th</sup> September 2023

Leisure and Community Committee	27 <sup>th</sup> September 2023
Development and Environment Committee	27 <sup>th</sup> September 2023
Establishment Review Subcommittee	27 <sup>th</sup> September 2023

- 295/23 **Motions:** There were no motions.
- 296/23 **Mayor’s Announcements, Correspondence and Engagements:**  
The Mayor discussed the events that he had attended.
- 297/23 **Report of the Town Clerk:** The Town Clerk gave a verbal update.
- 298/23 **Health & Safety:** It was agreed that this item is moved to the next full council meeting on 20<sup>th</sup> December 2023.
- 299/23 **Items to be added to the next agenda for discussion:**  
Health & Safety
- 300/23 **Exclusion of Press and Public:** It was moved by the chairman and  
  
RESOLVED – THAT due to the confidential nature of the following items to be discussed, the press and public will be temporarily excluded from the meeting.
- 301/23 **Establishment Review:** The decision made at establishment review on 27<sup>th</sup> September 2023 was ratified, members agreed.
- 302/23 **Locum Town Clerks Report:** A verbal update was given by the Town Clerk. The Council noted and formally ratified the decision taken by Cllr Kane and the Locum Town Clerk in consultation with all members of the Council.

**Cllr S Yerrell**  
**Chairman of the Meeting**