

POLICY & RESOURCES COMMITTEE
Wednesday 06th September 2023
7:00 p.m.

- *Cllr J Parsons – Chairman
- Cllr A. Watts
- Cllr J. Lea
- Cllr J. Lucas
- Cllr E.A. Webster
- *Cllr S. Yerrell
- *Cllr M. Markham
- *Cllr H. Kane
- Cllr A. Crowley
- *Cllr J. Heather
- *Cllr B. Tomlinson

* Denotes Members present.

In attendance: Town Clerk and RFO

- 217/23 **Recording of Meetings:** The notice was duly read to the meeting.
- 218/23 **Apologies for Absence:** Apologies for absence were received from Cllr A Watts, Cllr J Lucas, Cllr A Crowley and Cllr E Webster.
- 219/23 **Disclosures of Interest:** There were the following disclosures of interest

Member	Item	Interest	Reason	Action
Cllr S Yerrell Cllr H Kane	Abbey Filling Station	Non-Pecuniary	Customer	Remained
Cllr M Markham	Farm Tyre Services	Non-Pecuniary	Customer	Remained

- 220/23 **Public Questions:** There were no public questions.
- 221/23 **GDPR:** It was noted that there is no update at this point.
- 222/23 **EFDC/ECC Update:** Cllr S Kane provided an update.
- 223/23 **Accounts Paid:** The report was duly noted, and it was

RESOLVED – THAT the accounts paid, and reimbursements made on the authority of two members dated 05/07/23, 19/07/23 and 09/08/2023 be confirmed and approved.
- 224/23 **Status List:** The report was duly noted.
- 225/23 **Carbon Neutral Programme:** It was noted that there is no update at this point.
- 226/23 **Budget Monitoring Report:** The report was duly noted.

- 227/23 **Direct Debits, Standing Orders and Transfers dated 01/06/2023 - 31/07/2023:** The report was duly noted.
- 228/23 **Imprest Account Payments dated 01/06/2023 – 31/07/2023:** The report was duly noted.
- 229/23 **Current Bank Reconciliation Statements dated 31/07/2023:** The report was duly noted.
- 230/23 **Risk Register Review:** The report was duly noted, and it was

RESOLVED – THAT TC would make amendments to update the register to present to Councillors.
- 231/23 **Budget Virement Report:** The report was duly noted, and it was

RESOLVED – THAT the budget virement was agreed by Members.
- 232/23 **To Ratify the decision made to purchase the new Renault Truck on 28th July 2023:**

RESOLVED – THAT Members agreed with the decision to purchase the new Renault truck.
- 233/23 **Abbey Performing Arts Proposal:** The report was duly noted, and it was

RESOLVED – THAT Members agreed to support Abbey Performing Arts with alternative ways across the County.
- 234/23 **Rochford Avenue Proposal:** The report was duly noted, and it was

RESOLVED – THAT the new tenant’s further proposal of works was agreed.
- 235/23 **Upgrade to Planning Meeting Equipment:** The report was duly noted, and it was

RESOLVED – THAT the RFO will investigate and obtain further quotes for upgrades to equipment.
- 236/23 **Items to be added to the next agenda for discussion:** There were no items put forward for the next meeting.
- 237/23 **Exclusion of Press and Public:** It was moved by the chairman and

RESOLVED – THAT due to the confidential nature of the following items to be discussed, the press and public will be temporarily excluded from the meeting.
- 238/23 **Sundry Debtor Report:** The report was duly noted.
- 239/23 **Tourist Information Centre:** The report was duly noted, and it was

RESOLVED – THAT Gore Building Services were selected by the council to make renovations to the Town Hall building to prepare for the transition of the Tourist Information Centre moving into the Town hall.

240/23 **Budget Monitoring Detail Accounts:** The report was duly noted.

Cllr J Parsons
Chairman closed the meeting at 20:10 Hours.