



WALTHAM ABBEY TOWN COUNCIL



TOWN HALL, HIGHBRIDGE STREET, WALTHAM ABBEY, ESSEX EN9 1DE

N Page
Town Clerk

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YOU ARE HEREBY SUMMONED to a meeting of **Waltham Abbey Town Council** to be held at Waltham Abbey Town Hall following on from Council Accounts on **Wednesday 26th July 2023** for the purpose of transacting the business set out below.

Miss Natalie Page

.....Town Clerk

AGENDA

1. **Recording of Meetings:** To note that this meeting may be recorded or filmed and will be capable of repeated viewing or another use by such third parties. It is possible that any such recording may capture images and this may result in the possibility that images will become part of the broadcast. This may infringe human and data protection rights. To avoid this please move to the rear of the room. Anyone present intending to record the meeting, or any part thereof, must declare their intention to the Chairman and Officers before the meeting commences.
2. **Apologies for Absence:** To receive apologies for absence.
3. **Disclosure of Interest:** To note Members disclosure of interests, if any.
4. **Minutes:** Of the Full Council and Special Council Meeting held on 26th April and 15th May 2023.
5. **Questions:** To answer questions from Members in pursuance of Standing Order number 10.
6. **Public Questions:** Members of the Public are invited to submit questions to the Town Clerk for consideration at the meetings, these must be received no later than 3pm on the day prior to the meeting. Please send your questions to townclerk@walthamabbey-tc.gov.uk



7. **Minutes and Reports:**

Town Promotions/ Festivals	10 th May 2023
Planning and Licensing Subcommittee	10 th May 2023
Planning and Licensing Subcommittee	22 nd May 2023
Town Promotions/ Festivals	24 th May 2023
Policy and Resources	24 th May 2023
Planning and Licensing Subcommittee	05 th June 2023
Town Promotions/ Festivals	07 th June 2023
Planning and Licensing Subcommittee	03 rd July 2023
Town Promotions/ Festivals	05 th July 2023
Policy and Resources	05 th July 2023

8. **Motions:** There are no motions.

9. **Mayor's Announcements, Correspondence and Engagements:**

- a) Announcements which the Mayor may wish to make.
- b) Correspondence which the Mayor may wish to take place before Members.
- c) Engagements which the Mayor or Deputy Mayor will attend.

10. **Report of the Town Clerk:** To receive the Town Clerk's report (Enc. 1).

11. **Vacation Powers for Summer Recess:** To propose and second that the Town Council enter vacation powers for the summer recess period.

12. **Town Mead Banqueting Suite:** To ratify the decision for the upgrade of the power supply to a new three phase (138kVA) service.

13. **Town Hall Flooring:** To Ratify the decision in relation to the invoice to be paid in regard to the Town Hall Floor. (Enc. 2)

14. **Health & Safety:** To Receive the Town Clerks Report. (To be tabled)

15. **Items to be added to the next agenda for discussion:** Items to be submitted for the next meeting on 25th October 2023.

16. **Exclusion of Press and Public:** (if required) To consider that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw.

17. **Establishment Review:** To receive the Town Clerks Report. (To be tabled)



TO: The Mayor
Deputy Mayor
All Members of the Council

The Press
The Library

20th July 2023