



WALTHAM ABBEY TOWN COUNCIL

TOWN HALL, HIGHBRIDGE STREET, WALTHAM ABBEY, ESSEX EN9 1DE

N Page
Town Clerk

E-MAIL: townclerk@walthamabbey-tc.gov.uk

TEL: 01992 714949

YOUR REF:

OUR REF: NP/JE

YOU ARE HEREBY SUMMONED to a meeting of **Waltham Abbey Town Council** to be held at the Town Hall at **7:00 p.m.** on **Wednesday 21st June 2023,** for the purpose of transacting the business set out below.

Miss Natalie Page

.....Town Clerk

AGENDA

1. **Recording of Meetings:** To note that this meeting may be recorded or filmed and will be capable of repeated viewing or another use by such third parties. It is possible that any such recording may capture images and this may result in the possibility that images will become part of the broadcast. This may infringe human and data protection rights. To avoid this please move to the rear of the room. Anyone present intending to record the meeting, or any part thereof, must declare their intention to the Chairman and Officers before the meeting commences.
2. **Apologies for Absence:** To receive apologies for absence.
3. **Disclosure of Interest:** To Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s.30 (3) of the Localism Act, Members must declare any Disclosable Pecuniary Interests which they may have in any of the items under consideration at this meeting.



4. **Public Questions:** Members of the Public are invited to submit questions to the Town Clerk for consideration at meetings, these must be received no later than 3pm on the day prior to the meeting. Please send your questions to townclerk@walthamabbey-tc.gov.uk

5. **Annual Return:**
 - a) **Annual Internal Audit Report 2022/2023:** To receive the Annual Internal Audit Report (Enc.1)

 - b) **Annual Governance Statement:** To note Minute Reference 499/23 Internal Control Measures, Minute Reference 500/23 Annual Governance Statement 2022/23 and Minute Reference 497/23 Internal Audit Programme Report (reports attached at Enc. 2, Enc. 3 and Enc. 4) and to approve the Annual Governance Statement on the Annual Governance and Accountability Return for the year ended 31st March 2023 (Enc. 5)

 - c) **Statement of Accounts Year to 31st March 2023:** To approve the Statement of Accounts for the year to 31st March 2023. (Enc. 6).

 - d) **Accounting Statement:**
 - (i) To consider the Accounting Statements by full Council;
 - (ii) To approve the Accounting Statements by resolution; and
 - (iii) To ensure the Accounting Statements are signed and dated by the person presiding at the meeting at which that approval is given.

6. **Items to be added to the next agenda for discussion:** Items to be submitted for next Full Council meeting on 26th July 2023.

7. **Exclusion of Press and Public:** (If required) To consider that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

TO: The Mayor
Deputy Mayor
All Members of the Council

The Press
The Library

9th June 2023